



HINDUSTHAN INSTITUTE OF TECHNOLOGY
(An Autonomous Institution, Accelerated by NBA and Accelerated with "A" Grade by NAAC)
COIMBATORE – 641 032.



PLANNING AND EVALUATION COMMITTEE

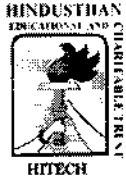
It is here by informed that the following faculty members are nominated as **Planning and Evaluation committee** for the academic year 2025-2026.

S.No	Name of the Member	Position	Category	Mobile No.	
1	Dr. C.Natarajan,	Chairman	Principal	99946 30696	hitprincipal@hindusthan.net
2	Dr. A. Jameer Basha	Coordinator	Senior faculty member of the College	94434 03786	a.jameerbasha@gmail.com
3	Dr.S.R.Rajabalayanan	Member	Senior faculty member of the College	94439 24797	hit.mech@hindusthan.net
4	Dr.R.Thirumalai	Member	Senior faculty member of the College	9843240635	dr.thirumalai.r@hit.edu.in
5	Dr. B.Paulchamy	Member	Senior faculty member of the College	96291 83233	hitece2013@gmail.com
6	Dr. M. Duraipandian	Member	Senior faculty member of the College	9994144286	durainithi@gmail.com
7	Dr. S. Jeyabharathi	Member	Senior faculty member of the College	9940880528	dr.jeyabharathi.s@hit.edu.in
8	Dr.S.Elango	Member	Senior faculty member of the College	7904142709	elango.s@hit.edu.in
9	Dr.L.Vijayakumar	Member	Senior faculty member of the College	8778629356	dr.vijakakumar@hit.edu.in
10	Dr.C.Sabarinathan	Member	Senior faculty member from Other College	9842205450	autohod@hicet.ac.in
11	Mr.C.Varadharajan	Member	Industrial expert	9443348595	info@hindusthan.net
12	Dr.Suresh Bhaskar	Member	Architect /Civil Engineer	8098786151	barch@hindusthan.net


IQAC Coordinator
Dr.S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology




Principal
Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology



HINDUSTHAN INSTITUTE OF TECHNOLOGY

COIMBATORE-32.

PLANNING AND EVALUATION COMMITTEE



CIRCULAR

HITECH/PEC/2025-26/01

17/07/2025

The first planning and evaluation committee meeting for the Academic year 2025-26 will be conducted on 18/07/2025, 11.00 A.M at Board Room, Hindusthan Institute of Technology. The constitute members of the cell is requested to attend the meeting in person without fail.

Agenda of the meeting is as follows

1. NBA Accreditation for Aero, CSE,ECE and Mech
2. NIRF Ranking
3. AICTE IDEA LAB
4. Board of Studies Meeting
5. Academic council Meeting
6. Governing Council Meeting
7. Framing of R2026 Regulation
8. Seed Money Proposal
9. NPTEL courses Registration
10. IIC Activity
11. UMIS Portal
12. Any other matter with permission of chair


Dr.C.Natarajan

Principal / Chairman

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL

Hindusthan Institute of Technology
Coimbatore - 641 032.

MINUTES OF PLANNING AND EVALUATION COMMITTEE

MEETING HELD ON 18/07/2025 AT 11.00 AM AT BOARD ROOM

Members of Planning and Evaluation Committee

Sl.No.	Name	Category	Position	Signature
1.	Dr. C.Natarajan,	Principal	Chairman	C.N.
2.	Dr. A. Jameer Basha	Senior faculty member of the College	Coordinator	A. Jameer Basha
3.	Dr.S.R.Rajabalayanan	Senior faculty member of the College	Member	S.R.Rajabalayanan
4.	Dr.R.Thirumalai	Senior faculty member of the College	Member	R.Thirumalai
5.	Dr. B.Paulchamy	Senior faculty member of the College	Member	B.Paulchamy
6.	Dr. M. Duraipandian	Senior faculty member of the College	Member	M. Duraipandian
7.	Dr. S. Jeyabharathi	Senior faculty member of the College	Member	S. Jeyabharathi
8.	Dr. S.Elango	Senior faculty member of the College	Member	S.Elango
9.	Dr.L.Vijayakumar	Senior faculty member of the College	Member	L.Vijayakumar
10.	Dr.C.Sabarinathan	Senior faculty member from Other College	Member	C.Sabarinathan
11.	Mr.C.Varadharajan	Industrial expert	Member	C.Varadharajan
12.	Dr.Suresh Bhaskar	Architect /Civil Engineer	Member	Suresh Bhaskar

Proceedings:


1. The planning and evaluation meeting started by 11.00 a.m. with the welcome address by the chairman Dr.C.Natarajan.
2. The NBA process has been carried forward, and the Self-Assessment Report (SAR) was submitted in April 2025. The NBA peer team visit is expected shortly. The NBA process for the AERO, CSE, ECE, and MECH departments is being coordinated by Dr. Durapandian, HoD/IT.
3. It was emphasized that necessary preparations must be undertaken to attain NIRF recognition in the current year. The Coordinator directed that a comprehensive and detailed report be prepared to support the institution's NIRF ranking application.

4. It was decided that the institute will submit a proposal for the establishment of an AICTE IDEA Lab. Dr. S.R. Rajabalayanan and Dr. A. Jamer Basha have been designated to coordinate and oversee the entire application process.
5. As part of the academic activities, the Boards of Studies (BoS) for all departments will be conducted in September 2025. Subsequently, the Academic Council meeting will also be held in October 2025.
6. The 20th Governing Council meeting is scheduled to be held in January 2026. Dr. A. Jamer Basha has been entrusted with making the necessary arrangements for the meeting.
7. From the 2026–2027 academic year onwards, we will implement the new Regulation R2026. Controller of Examinations(CoE) has been requested to frame Regulation R2026
8. The Seed Money Projects for the 2024–2025 academic year were successfully completed. The committee, with the approval of the Management and Research Advisory Committee, planned to review and consider faculty members' submissions for seed money assistance for the 2025–2026 academic year
9. To enhance the academic development of students and faculty, it was recommended that they enroll in NPTEL courses. Additionally, tutors were urged to actively encourage their students to obtain NPTEL certification.
10. The Principal expressed appreciation for the efforts of the Institution's Innovation Council (IIC) during the previous year and requested further enhancement of its activities for the 2025–2026 academic year.
11. According to the Tamil Nadu government's regulations, all forms of scholarships, such as the Pudhumai Pen and Tamil Pudhalvan stipends, are identified through UMIS alone. As a result, the chairman demands that all heads make sure that all student information is updated in the UMIS portal constantly.

Copy to

1. The convener, Members concerned
2. All Head of the Departments
3. Manager
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Dr. C. Natarajan
Principal / Chairman

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**HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE – 641 0 32
ACTION TAKEN FOR PLANNING AND EVALUATION**

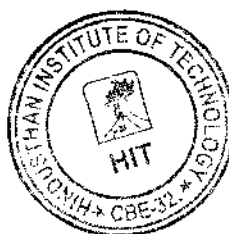
COMMITTEE MEETING HELD ON 18/07/2025

S.NO.	POINTS DISCUSSED	ACTION TAKEN
1	NBA Process	The NBA expert committee will visit shortly. Dr.Duraipandian will coordinate the NBA Accreditation process.
2	NIRF ranking	All the details regarding NIRF are given to Dr.S.Kavitha, Professor/ECE.
3	AICTE IDEA Lab.	Dr. S.R. Rajabalayanan and Dr. A. Jamer Basha have been designated to coordinate and oversee the entire application process.
4	Board of Studies Meeting	All the Department Heads are asked to conduct the Board of Studies Meeting as per the schedule. Heads are instructed to renew the members in accordance with Anna University regulations if any member's term on the Board of Studies Meetings has expired.
5	Academic council Meeting	The Academic Council meeting will proceed as planned. Dr.P.M.Balasubramaniam CoE will take the necessary arrangements to conduct the meeting.
6	Governing Council Meeting	As per schedule The Governing Council Meeting will be conducted in the month of January 2026 Dr.A.Jameer Basha HoD/ CSE will take the necessary arrangements to conduct the meeting.
7	Regulation R2026	Dr.P.M.Balasubramaniam Controller of Examinations(CoE) has been requested to frame Regulation R2026
8	Seed Money Proposal	Dr. B. Paulchamy was nominated as Coordinator for Seed Money Proposal
9	NPTEL	All Faculty members and Students are ask to enroll in NPTEL. Dr.Senthilkumar ASP / CSE will coordinate the NPTEL Registrations .
10	IIC Activities	IIC activities allotted by various departments as per the Cycle from IIC. All details of this activities are uploaded in IIC portal as on date by Mrs.R.T.Subhalakshmi AP/CSE

C.N.
Dr.C.Natarajan 8.7.25
Principal / Chairman

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HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.
PLANNING AND EVALUATION COMMITTEE



CIRCULAR


HITECH/PEC/2025-26/02

20.01.2026

The second planning and evaluation committee meeting for the Academic year 2025-2026 will be conducted on 21.01.2026, 11.00 A.M at Board Room, Hindusthan Institute of Technology. The constitute members of the cell is requested to attend the meeting in person without fail.

Agenda of the meeting is as follows

1. NBA Accreditation
2. AICTE IDEA LAB
3. Annual day HISWING 26
4. Physical stock verification
5. NIRF Ranking
6. IIC Activity
7. UMIS Portal
8. Seed Money Proposal
9. IQAC
10. BoS Meeting
11. Academic council Meeting
12. Any other matter with permission of chair


Dr. C. Natarajan, ME.Ph.D.,
Principal / Chairman
Dr. C. Natarajan, ME.Ph.D.,
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Hindusthan Institute of Technology
Coimbatore - 641 032.

MINUTES OF PLANNING AND EVALUATION COMMITTEE

MEETING HELD ON 21.01.2026 AT 11.00 AM AT BOARD ROOM

Members of Planning and Evaluation Committee

Sl.No.	Name	Category	Position	Signature
1.	Dr. C.Natarajan,	Principal	Chairman	C.N.
2.	Dr. A. Jameer Basha	Senior faculty member of the College	Coordinator	A. Jameer Basha
3.	Dr.S.R.Rajabalayanan	Senior faculty member of the College	Member	S.R.Rajabalayanan
4.	Dr.R.Thirumalai	Senior faculty member of the College	Member	R.Thirumalai
5.	Dr. B.Paulchamy	Senior faculty member of the College	Member	B.Paulchamy
6.	Dr. M. Duraipandian	Senior faculty member of the College	Member	M. Duraipandian
7.	Dr. S. Jeyabharathi	Senior faculty member of the College	Member	S. Jeyabharathi
8.	Dr.S.Elango	Senior faculty member of the College	Member	S.Elango
9.	Dr.L.Vijayakumar	Senior faculty member of the College	Member	L.Vijayakumar
10.	Dr.C.Sabarinathan	Senior faculty member from Other College	Member	C.Sabarinathan
11.	Mr.C.Varadharajan	Industrial expert	Member	C.Varadharajan
12.	Dr.Suresh Bhaskar	Architect /Civil Engineer	Member	Suresh Bhaskar

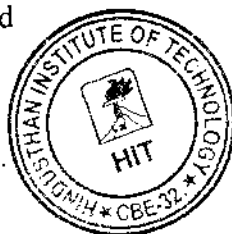
Proceedings:


1. The planning and evaluation meeting started by 11.00 a.m. with the welcome address by the chairman Dr.C.Natarajan.
2. The NBA Expert Committee is scheduled to visit the institute from 20.02.2026 to 22.02.2026. All four Department Heads were directed to ensure verification of all criteria in accordance with the NBA format. The Coordinator emphasized conducting a comprehensive internal audit to strengthen and enhance the NBA scores of all departments
3. The Annual Day, HISWING 26, is proposed to be celebrated in April 2026. Dr. Paulchamy, Head of the Department of ECE, has been entrusted with the overall coordination of the event

4. Physical stock verification for all departments is scheduled to be conducted in May 2026. Dr. L. Vijayakumar, Head of the Department of Pharmacy, has been entrusted with coordinating the entire stock verification process.
5. It was emphasized that necessary preparations must be undertaken to attain NIRF recognition in the current year. The Coordinator directed that a comprehensive and detailed report be prepared to support the institution's NIRF ranking application.
6. The Principal expressed appreciation for the efforts of the Institution's Innovation Council (IIC) during the previous year and requested further enhancement of its activities for the 2025–2026 academic year.
7. According to the Tamil Nadu government's regulations, all forms of scholarships, such as the Pudhumai Pen and Tamil Pudhalvan stipends, are identified through UMIS alone. As a result, the chairman demands that all heads make sure that all student information is updated in the UMIS portal constantly.
8. The Research Committee has reviewed, selected, and sanctioned suitable seed money proposals for the year 2025–2026. The Research Coordinator, Dr. B. Paulchamy, will oversee and monitor the progress of these projects.
9. The IQAC academic audit for the odd semesters of the 2025–2026 academic year was successfully conducted in December 2025. The academic audit for the even semesters of 2025–2026 is scheduled to be conducted in May 2026.
10. In continuation of the academic activities, the Boards of Studies (BoS) for all departments are scheduled to be convened in April 2026. Following this, the Academic Council meeting is also scheduled to be held in April 2026.

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Principal / Chairman


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S.NO.	POINTS DISCUSSED	ACTION TAKEN
1	NBA Expert committee visit	Dr. Duraipandian, HoD/IT is designated to coordinate the visit. All Heads of Departments are hereby instructed to verify and ensure that the departmental files are prepared accordance with the NBA criteria.
2	HISWING 26	Annual day 2026 will planned to conduct in the month of april 2026. Dr.B.Paulchamy HoD/ECE will coordinate and oversee all arrangements related to the event..
3	Physical Stock verification	Dr. L. Vijayakumar, HoD/Pharma has been entrusted with coordinating the entire stock verification process in May 2026
4	NIRF ranking	All Heads of Departments are hereby instructed to submit complete departmental details pertaining to NIRF to Dr. S. Kavitha, Prof/ECE within the stipulated time.
5	IIC Activities	IIC activities allotted by various departments as per the Cycle from IIC. All details of this activities are uploaded in IIC portal as on date by Mrs.R.T.Subhalakshmi AP/CSE
6	UMIS Portal	Dr. R. Thirumalai, CoE instructed that all students' details shall be duly and accurately entered into the UMIS portal without fail.
7	Seed Money Proposal	The Research Coordinator, Dr. B. Paulchamy, will oversee and monitor the progress of seed money projects
8	IQAC academic audit	Dr. S. R. Rajabalayanan, Director-IQAC, will coordinate the Academic Audit for the even semesters of the 2025–2026 academic year, which is scheduled to be conducted in May 2026.
9	Board of Studies Meeting	All Heads of Departments are hereby instructed to conduct the Board of Studies (BoS) meetings in April 2026 and to finalize and complete the syllabus in accordance with the R2026 Regulations.
10	Academic council Meeting	The Academic Council meeting will be conduct in April 2026 Dr. R. Thirumalai, Controller of Examinations, will make the necessary arrangements for the conduct of the meeting, followed by the Board of Studies meetings.



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